

## Allstate Business Insurance For Office & Secretarial Services

PROPERTY		LIABILITY		AUTO	
Property Risks	Allstate Coverage	Liability Risks	Allstate Coverage	Auto Risks	Alistate Coverage
Damaged Documents A pipe bursts and leaks all over a filing cabinet containing your critical documents. Many are damaged and others completely destroyed.	Valuable Papers And Records This covers you for damage or destruction of important documents used in your business. This coverage is increased on the Professional Office BOP.	Injury Lawsuit You are sued because somebody visiting your office tripped on the carpet and injured themselves.	General Liability Protection This provides coverage for injury to others at your premises and helps protect you from lawsuits brought against you.	An Employee Causes An Accident While performing work for you, your employee gets into an accident and causes injury and damage, you could be liable.	Liability Protection This coverage insures against injury to others and damage to other vehicles, even if it's due to your employee's negligence.
Billing Records Are Destroyed There is a fire and your billing records are destroyed. This makes it difficult for you to collect payments from cus- tomers.	Accounts Receivable Protection This covers the increased cost of collecting payments and the cost to reestablish the records of accounts receivable. This coverage is increased on the Professional Office BOP.	Wrongful Termination Lawsuit A disgruntled employee sues you for wrongful termination.	Employment Practices Liability* This provides coverage and support in the event of wrongful termination, sexual harassment or discrimination.	Vehicle Damage Damage to your vehicle, whether your driver was at fault or not, can be very costly to fix.	Collision Coverage This protection pays to repair damage, or even replace your vehicle if it is a total loss. You can relax in knowing that we'll cover repairs or a replacement, subject to your deductibles.
Property Damage Someone breaks in overnight and steals and/or damages desks, TVs and computers.	Business Personal Property This coverage will replace the contents that were stolen or damaged and repair the damage from the incident. Your insurance covers your loss at what it would cost you to replace the items.	Customer Data Loss Or Theft You maintain a significant amount of your customer's confidential personal and financial data. That information is lost or stolen.	Data Compromise* This provides case management, legal support, credit monitoring and legally required notifications.	Hail Storm Vehicle Damage Hail can do real and costly damage to your vehicle, such as large dents and broken glass.	Comprehensive Solution This protection pays to repair storm hail damage to your business vehicle. You'll have peace of mind in knowing you're covered for hail damage repairs, subject to your deductibles.
Employee Dishonesty You receive checks, credit card pay- ments and sometimes cash for work that you do. In reviewing the receipts for the week, you notice that the de-	Employee Dishonesty This coverage responds when an employee steals money or property from your business. This is normally an optional coverage, but this coverage is included with			You Are Injured By An Uninsured Driver If you're in a vehicle collision with an uninsured driver and sustain serious injury, your livelihood could be at risk.	Uninsured Motorist Coverage With this coverage, you may be protected for injuries in an accident that is caused by a driver with no insurance. You may have the protection you need, based on your policy's Bodily Injury limit. (Restrictions apply in some states.)
posits were light.	the Professional Office BOP.			Rental Vehicle Damage If you still owe money on a loan or lease, you could be liable for the cost of replacing the vehicle.	Coverage For Rented Or Borrowed Vehicles This coverage comes standard with your Allstate BOP, and helps protect against these potential repair costs. You can relax because the BOP gives you this added protection at no additional charce.

\*Optional coverage

The situations listed above are examples of typical coverages and are not intended to convey coverage relating to any specific loss or event. This is a brief description of business insurance products; this is not a contract. Read your policy for full details about the coverages. To learn more, please contact your Allstate Agent. Coverages are subject to state availability and qualifications. Other terms, conditions and exclusions may apply. Business Owners Policy is issued by Allstate Insurance Company: Northbrook, IL; Allstate New Jersey Insurance Company: Bridgewater, NJ.